



ENGINEERS | ARCHITECTS | SCIENTISTS

"In order to have a better world, we must first have a world of better men."
- Herb Scobie minn32

Position Description Director of Chapter Growth

Location: Plainfield, Indiana
Reports to: Executive Director

Triangle Fraternity seeks a very special individual to manage enterprise growth and expansion opportunities within our undergraduate chapters and with new host campuses. The successful candidate will be a vital part of our leadership team and work hands-on with undergraduates across the nation. If you know recruitment and have a strong track-record of growth success, this is a job where you can make a big impact in a mid-sized organization and build a personal record that will lead to bigger opportunity in your future.

Responsibilities: The Director of Chapter Growth (DCG) will serve as the lead staff member on Triangle's initiatives regarding campus identification for future expansion, expansion operations and procedures, establishment of interest groups and colonies, oversight of chartering objective fulfillment, and post-chartering support for long-term sustainability. Additionally, the position will oversee and support growth activity within our current chapter base and broader initiatives and programs of the Fraternity as necessary.

Specific Duties:

- Develop strategies that support the vision set forth by the National Council.
- Establish procedures, protocols and practices for identifying campuses for prospective expansion opportunities.
- Vet expansion inquiries received by Triangle Fraternity – utilizing a range of data sources to inform planned expansion decisions.
- Serve as the primary staff liaison in exploring and determining future campuses for expansion based on approved Expansion strategy.
- Establish clear colonization and chartering objectives, which guide Triangle Fraternity's decision in recognizing interest groups and colonies and help to establish the accompanying timeline for a colony to charter as a chapter of Triangle.
- Supervise and lead staff and volunteers who help execute expansion of interest groups/colonies.
- Successfully charter currently established colonies and provide operational and growth support to recently chartered chapters to ensure long-term viability and success.
- Foster relationships with campus professionals and industry colleagues to ensure the future growth of the organization.

- Work collaboratively with the Director of Alumni Engagement to recruit alumni support to recruit and train a three to five person alumni advisory team for each colony.
- Be an active member of the Fraternity's leadership team and support the Executive Director as necessary.
- Support and assist other staff members in the provision of quality services and resources to alumni and undergraduates.

Internal Relations: As part of the Chapter Support Team, the DCG will be responsible for the establishment of new chapter opportunities across the country and assisting current chapters to improve their recruitment programs and grow.

External Relations: This position will have regular contact with undergraduate members, alumni advisors, house corporation board members, national/regional volunteers, and campus faculty/staff.

Qualifications:

- A proven track record of successful recruitment and growth activity with a national fraternal or similar organization is preferred.
- The position requires outstanding interpersonal skills, time management abilities, and project management skills with pragmatic results orientation.
- A bachelor's degree from an accredited institution of higher learning is required.
- Three to five years of professional work experience is preferred.
- Willingness and ability to travel frequently and for extended periods of time when needed, including many night and weekend commitments and some holidays.
- Strong work ethic, initiative and self-discipline is required.
- Fraternity/Sorority membership is required; Triangle membership is preferred.

Compensation:

Triangle Fraternity offers competitive salary in the fraternity industry. In addition to base pay, premiums are paid for health/dental/vision insurance after 90 days and a Simple IRA plan with company match is offered after 1 year of employment. Bonus program will be based on growth in membership.

Application Process:

Resumes will be accepted until the position is filled. To apply, send a cover letter, resume, and list of three professional references to:

Tom Pennington
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