

## Setting Up a New Account on PlaidLMS

- a. We highly recommend using the [Google Chrome browser](#) because there are known compatibility issues with Safari.
- b. In order to complete the courses, you must turn off your pop-up blocker or allow pop ups from [beingplaid.com](#) and [cloud.scorm.com](#). [Click here](#) to see instructions about how to allow pop-ups in Chrome.
- c. Go to <http://www.PlaidLMS.com>
- d. Click on the “Create Account” button on the front page.
- e. Enter the access code (“**TriangleNM**”) you were provided. Complete the required fields. The password you choose must be at least 7 characters long and must contain lowercase letters, uppercase letters, numbers, and special characters. Accept the Terms and Conditions, click the box next to the phrase “I’m not a robot,” and then click “Create an Account.”
- f. After creating the account, you can immediately login.
- g. After logging in, you must first click on the course you want to enroll in. The courses are located in your Course Catalog in the lower left of the dashboard. When you enroll in a course, the course will move from the Course Catalog to the Your Enrollments section of the dashboard.
- h. Once you have enrolled in the course(s), click on the “Green Arrow” next to the course's name in the Your Enrollments section located in the lower right of the dashboard. The course will appear in a new window.
- i. Click the Launch Course button to start the course. The course may launch in a pop-up window. If it appears that the screen just refreshed and nothing happened, that likely means the course was blocked by a pop-up blocker. In this case, look for a notification in the navigation bar of your browser asking you to approve the pop-up.
- j. [Contact Support](#) if you have trouble creating an account, enrolling in the courses, or completing the required modules.