## **Adding Campus Reconnect to your Profile**

- a. We highly recommend using the <u>Google Chrome browser</u> because there are known compatibility issues with Safari.
- b. In order to complete the courses, you must turn off your pop-up blocker or allow pop ups from <u>beingplaid.com</u> and <u>cloud.scorm.com</u>. <u>Click here</u> to see instructions about how to allow pop-ups in Chrome.
- c. Go to http://www.PlaidLMS.com
- d. Log into your account and in the top right-hand corner click on the person. Select "Account".
- e. Enter the access code "Tri-CR".
- f. Campus Reconnect will now appear in your Course Catalog which is in the lower left of the dashboard. When you enroll in a course, the course will move from the Course Catalog to the Your Enrollments section of the dashboard.
- g. Once you have enrolled in the course(s), click on the "Green Arrow" next to the course's name in the Your Enrollments section located in the lower right of the dashboard. The course will appear in a new window.
- h. Click the Launch Course button to start the course. The course may launch in a pop-up window. If it appears that the screen just refreshed and nothing happened, that likely means the course was blocked by a pop-up blocker. In this case, look for a notification in the navigation bar of your browser asking you to approve the pop-up.
- i. <u>Contact Support</u> if you have trouble creating an account, enrolling in the courses, or completing the required modules.